

Job Description

Job Title:	Senior CAMHS Duty Practitioner
Band:	Band 6
Reports to:	Duty Team Leader
Accountable to:	Service Manager CAMHS
DBS Disclosure:	This post is subject to an Enhanced Disclosure and Barring Service Check

JOB ROLE

To work within a duty CAMHS team offering full comprehensive and risk assessments and follow up in a range of settings. This will involve screening and responding to referrals, duty calls, arranging assessments for children and young people who have attended hospital agreeing safety plans as and when necessary, responding to queries and supporting the team where necessary. In addition, you may be required to offer face-to-face, telephone follow-up appointments to children and young people who have been discharged from hospital and who then need to be prioritized, you will also co-ordinate and manage a caseload.

DUTIES AND RESPONSIBILITIES

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CLINICAL

- To provide full clinical and risk assessments of children, young people referred to the team as part of any duty rota. You may be required to work weekends and evenings.
- Response to daily referrals and duty calls to the team arranging assessments, assessing the level of risk, and agreeing safety plans as and when necessary.
- Maintain good relationships and clear lines of communication with other professional agencies and departments, providing specialist advice and support where appropriate.
- To co-ordinate and manage a clinical caseload, comprising of assessments, care plans and follow up for children, young people, and their parents/ carers. This will include regular liaison and collaborative working with other agencies i.e., pediatrics, children's social care and education.
- To regularly discuss clinical issues and concerns with the CAMHS Duty Team Leader, Consultant Child and Adolescent Psychiatrist and colleagues regarding assessments and on-going work.
- To work closely with other agency staff and provide regular support, advice to identify and address the mental health needs of children and young people.
- To understand and work within Child Protection protocols and guidelines.

- The post holder will provide advice and consultation to other members of the multidisciplinary team, external agencies such as GPs, schools etc.
- To collaborate with a range of other agencies e.g., children's social care, education, private and voluntary sector to promote a network of services providing help and support to children, young people, parents, and their carers.
- To participate in and provided training and supervision to other team members.
- To ensure the continued involvement and participation of children, young people and their parent's or cares in on-going service development.
- To ensure that all recording and reporting of client contact is timely, accurate, up to date and of good quality and within CAMHS & professional standards of record keeping.
- Participate in clinical governance programs within CAMHS.
- To assist in evaluating the effectiveness of the team, whilst responding to the changing needs of the clients and the service.
- To attend and participate in regular clinical and managerial supervision within the team.
- To attend team meetings on a regular basis.
- To support students and other trainees on placement with the service.
- To work in the context of an equal opportunities framework and to promote equality in all areas of work.

PROFESSIONAL

- Fully participate in the appraisals and personal development review process.
- Maintain and develop own professional skills and knowledge. Undertake all mandatory training and continuing professional development to ensure professional knowledge is current and complies with national guidelines and Trust policy.
- Always maintain appropriate professional appearance.
- Ensure Professional Registration is current.

MANAGERIAL

- To ensure agreed assessments and therapeutic work is undertaken within national and local target times.
- To undertake PDR meetings with junior staff.
- To provide caseload management/supervision to junior staff
- To provide mentorship as appropriate and support students while on placement with the service.
- To maintain and provide accurate statistical information/data.

- To engage in the modernization of the service by contributing to and participating in service development planning meetings, and the implementation of agreed protocols and procedures

2. Confidentiality

Each member of the Trust's staff is responsible for ensuring the confidentiality of any information relating to patients and for complying with all the requirements of the Data Protection Act whilst carrying out the duties of the post. Any breaches in confidentiality will be dealt with by the Trust's Disciplinary Procedure and may result in dismissal.

3. Health and Safety

Each member of the Trust's staff is responsible for ensuring that they carry out the duties of their post in accordance with all appropriate Health and Safety legislation, guidance and procedures and they do not, by any act or omission on their part, create a threat to the Health and Safety of any other person.

4. External Interests

Each member of the Trust's staff is responsible for ensuring that any external interest they have does not conflict with the duties of their posts and they must disclose the external interest if this is likely to occur, or if they are in doubt about a possible conflict of interest.

5. Fire Training

Each member of the Trust's staff has a statutory obligation to attend mandatory Fire Training each year. It is the responsibility of each member of staff to ensure that they comply with this legal requirement.

6. Flexibility

This job description is intended to act as a flexible guide to the duties of the post and therefore will require revision in consultation with the post holder to reflect the changing requirements of the post, to enable the Trust to achieve its corporate goals and objectives.

7. Physical Effort

- Frequent requirement to exert mild physical effort for several short periods

8. Mental Effort

Required to concentrate when carrying out work. Work is generally predictable but occasional requirement to deal with unpredictable situations.

9. Working Conditions

The trust will [provide access to IT equipment to carry out the work

The post will require agile/home working

10. Safeguarding

The Trust are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share its commitment.

Vigorous recruitment checks are carried out on successful applicants who will be required to undertake Enhanced Disclosure and Barring Service Check (DBS).