

Job description

Position	Chemotherapy Nurse
Grade	Band 5
Location	The Princess Alexandra Hospital
Hours	28.5 hrs per week
Responsible to	Sarah Baker, Clinical Nurse Manager
Accountable to	Mark Edwards, Systemic Anti-Cancer Therapy Lead

Our Organisation

The Princess Alexandra Hospital NHS Trust (PAHT) provides a full range of general acute, outpatient and diagnostic services at The Princess Alexandra Hospital in Harlow, the Herts and Essex Hospital in Bishop's Stortford, and St Margaret's Hospital in Epping.

We employ 3,500 staff and serve a local population of around 350,000 people living in west Essex and east Hertfordshire, centred on the M11 corridor and the towns of Harlow, Bishop's Stortford and Epping. Our extended catchment area incorporates a population of up to 500,000 and includes the areas of Hoddesdon, Cheshunt and Broxbourne in Hertfordshire.

Our Values

The Princess Alexandra Promise to our patients as identified by our 3 values which will contribute to improving our patient experiences:

Patient at heart – Always holding the patient and their wellbeing at the centre of our thoughts and efforts

Everyday excellence – Sharing and celebrating our successes, being honest when we get it wrong, giving us the ability to learn from both

Creative collaboration – Knowing strength comes from diversity, we combine our experiences, skills and talents, working together to find new and better ways to care

The Trust believes in investing in all our staff and rewarding high standards of care whilst building for excellence and in return we expect our staff to uphold the Trust values to the highest level.



Job summary

To provide the highest standard of assessment, planning, implementation and evaluation of individualised holistic patient care in conjunction with the multi-professional team for Chemotherapy patients.

We are looking for someone who wants to increase their oncology experience and really wants to work in this rewarding environment. Applicants should have the motivation to undertake a recognised post registration oncology/ chemotherapy course in the future and cannulation, phlebotomy, or central lines skills are an advantage, but if not, then you should have enthusiasm to develop these skills.

The post holder will deliver an excellent patient focused service for patients having all aspects of treatment including chemotherapy and supportive therapies.

Scope and range

- To support the Clinical Nurse Manager to deliver supportive products to patients attending the Williams Day Unit.

Duties and responsibilities

MAIN DUTIES/RESPONSIBILITIES

- To assist implementing and monitoring acceptable standards of care for patients within the unit in conjunction with the Unit Manager or deputy.
- To become expert in cannulation, venepuncture, central venous catheters and highly experienced in venous access assessment and administration of intravenous supportive therapies for solid tumour, haematology and non-malignancy conditions as required.
- To carry out therapeutic venesection providing all care and supervision required by these patients.
- To be knowledgeable of the treatment regimens and side effects, adopting a problem-solving approach in managing the potential complications of treatment.
- To always act in accordance with the NMC Code of Conduct (Ensures working colleagues also act in accordance with the Code of Conduct) and



within the principles of the scope of Professional Practice and ensures other members of the team also work within the code.

- To ensure all relevant investigations are carried out prior to administration of treatment and to complete all relevant documentation.
- To plan, assess and evaluate the problems and needs of individual patients and their families undergoing supportive therapies.
- To work as part of the multidisciplinary team ensuring the delivery of a high standard of care to the patients.
- To perform and assist with agreed procedures appropriate to the role and function within the guidelines set down by the Trust.
- To carry out practical clinic tasks and the supporting the provision of blood transfusion and other intravenous treatments, providing all care and supervision required by these patients.
- To provide specialist clinical knowledge and practice to patients and carers.
- To participate in all relevant aspects of the Governance process.

Educational

- Maintain own personal development and ensure own educational needs are met.
- Promote and support self-awareness of colleagues own professional, educational and developmental needs.
- Ensure all mandatory training is up to date.

Management and Organisation

- To be conversant with all Trust and department policies and procedure and ensure that they are adhered to.
- To participate in the effective utilisation of resources within the department.
- To maintain a safe environment for patients and staff within the department at all times and take appropriate action to achieve this.



- To establish and maintain good communication links with all relevant personnel and departments as necessary in order to facilitate effective patient care.
- To assist in the smooth running of the department in ensuring that the treatments are organised and delivered appropriately with liaison of relevant departments, i.e pharmacy, blood bank.

Communication

- To receive and provide patients and their families with sensitive and complex information using developed empathy, reassurance and counselling skills.
- To be aware of own limitation and emotional effort needed.
- To be competent in the use of the computer systems: Chemo Care, COSMIC and developing the skills of others.
- Maintain appropriate patient and clinical records in line with the Trusts policies and procedure and in line with the agreed service specification.
- Ensure that all patients, clients and colleagues are treated at all times in an equitable manner, respecting diversity and showing an understanding of diversity in the workplace.

This job description may be subject to change according to the varying needs of the service. Such changes will be made after discussion between the post holder and the manager. All duties must be carried out under supervision or within Trust policy and procedure.



Person specification

Position	Chemotherapy Nurse
Grade	5

Evidence for suitability in the role will be measured via a mixture of application form, testing and interview. Essential: E Desirable: D

Trust values	
Patient at heart – Always holding the patient and their wellbeing at the centre of our thoughts and efforts	E
Everyday excellence – Sharing and celebrating our successes, being honest when we get it wrong, giving us the ability to learn from both	E
Creative collaboration – Knowing strength comes from diversity, we combine our experiences, skills and talents, working together to find new and better ways to care	E

Education and qualifications	
Registered Nurse (Adult Branch) live on the NMC register	E
Competent in cannulation and central venous access devices care	D
Evidence of continued personal development	D

Experience	
At least 1 year post qualification experience	E

Skills and knowledge	
Ability to influence and manage change, including the promotion of evidence-based practice	E
Demonstrate Ability to work effectively as part of a multi-disciplinary team and to work autonomously	E
Organisation and negotiation skills	E

Personal qualities	
Effective listener and communicator	E
Recognises own limitations	E
Highly motivated	E

