

JOB DESCRIPTION

1. General Information

JOB TITLE:	Clinical Fellow in Emergency General Surgery
GRADE:	ST3-5 Level (Nodal Point 4)
DEPARTMENT:	Gastrointestinal Surgery
HOURS:	Full Time
RESPONSIBLE TO:	Clinical Lead
ACCOUNTABLE TO:	Clinical Director

Organisational Values:

Our **values** help us to define and develop our culture, **what we do** and **how we do it**. It is important that you understand and reflect these values throughout your employment with the Trust.

The post holder will:

- **Put patients first**
- **Take pride in what they do**
- **Respect others**
- **Strive to be the best**
- **Act with integrity**

Our [values and behaviours framework](#) describes what it means for every one of us in the Trust to put our values into action.

As an organisation we are committed to developing our services in ways that best suit the needs of our patients. This means that some staff groups will increasingly be asked to work a more flexible shift pattern so that we can offer services in the evenings or at weekends.

Guy's & St Thomas NHS Foundation Trust

Guy's and St Thomas' is one of the largest hospital trusts in the country, with a staff of 13,650 a turnover of over £1.3 billion and 2 million patients contacts a year

The Trust comprises two of London's oldest and best known teaching hospitals. The hospitals have a long history, dating back almost 900 years, and have been at the forefront of medical progress and innovation since they were founded. Both hospitals have built on these traditions and continue to have a reputation for excellence and innovation.

We are part of King's Health Partners Academic Health Sciences Centre (AHSC), a pioneering collaboration between one of the world's leading research-led universities and three of London's most successful NHS Foundation Trusts. Our AHSC is one of only five in the UK. It consists of King's College London, and Guy's and St Thomas', King's College Hospital and South London and Maudsley NHS Foundation Trusts. King's Health Partners includes seven hospitals and over 150 community based services, is responsible for seeing 2 million patients each year, has 25,000 employees and 19,500 students, and a £2 billion annual turnover. It brings together the best of basic and translational research, clinical excellence and world-class teaching to deliver groundbreaking advances in physical and mental healthcare. See www.kingshealthpartners.org

Department Information

The Department of Gastrointestinal (GI) Surgery is situated on the St. Thomas' site, with the exception of some outpatient and diagnostic endoscopy facilities at Guy's and some day surgery at Queen Mary's Hospital Sidcup. With gastroenterology we make up a directorate and there is a close working relationship between GI surgery and gastroenterology.

The emergency general surgery team look after the emergency referrals to GI surgery and work closely with upper, lower GI, gastroenterology and other specialities around the hospital. Ambulatory clinics occur most week days with dedicated imaging slots and emergency general surgery theatre.

The lower GI Unit has particular interests in inflammatory bowel disease surgery and cancer and also manage patients with intestinal failure. The Pelvic floor unit is a tertiary referral unit for the South East of England and with regular MDMs held with the urologists and gynaecologists. The colorectal unit also performs a number of multivisceral resections for advanced and recurrent colorectal cancer in conjunction with the plastics and urological teams. We perform open, laparoscopic and robotic surgery.

The upper GI unit is the regional centre for oesophagogastric cancer surgery and specialises in oesophageal and gastric resections. We also perform complex benign upper GI surgery. We also perform endocrine surgery including for thyroid cancer, parathyroid and adrenal diseases.

Regular multidisciplinary meetings are held in each subspecialty. We have regular departmental teaching, active audit and research programmes, and a dedicated simulation centre on site.

2. Job Summary

The Clinical Fellow will provide support to the Emergency General Surgery service in the form of daytime emergency on take shifts on the registrar rota, emergency ambulatory clinics and elective general surgery clinics, and emergency and elective theatre, including some elective general surgery theatre sessions off site. In addition, ward cover and administrative duties attached to these clinical commitments.

The Clinical Fellow in Emergency General Surgery would suit applicants looking for a well-supported first registrar grade post, and/or those with a special interest in emergency general surgery.

3. Key Relationships

Consultants and Junior Medical Staff, Head of Nursing, Matrons, Nursing Staff, Clinical Nurse Specialists, Service General Manager, Service Delivery Manager, Allied Health Professionals, Administrative and Clerical Support Staff, Professional and Technical staff.

4. Duties and Responsibilities

Clinical:

The post holder will, along with other junior colleagues be responsible for:

- a. Diagnosis and treatment of patients of the Guy's & St Thomas' NHS Foundation Trust in such hospitals, health centres or clinics or other premises as required.
- b. Continuing clinical responsibility for the patients in your charge.

Training of junior staff:

The postholder will take responsibility for the training and direction of junior staff allocated to him/her under aegis of the training plan that that postholder has agreed with their supervising consultant.

Teaching:

The postholder will be expected to contribute as appropriate in the teaching of undergraduate and postgraduate students.

Clinical Governance:

All medical and dental staff are expected to take part in clinical governance activity, including clinical audit, clinical guideline and protocol development and clinical risk management. They will be expected to produce evidence of their contribution in these areas and their audit of their own clinical work as part of their appraisal.

Mutual Obligation to Monitor Hours:

There is a contractual obligation on employers to monitor working hours through robust local monitoring arrangements supported by national guidance, and on individual doctors to co-operate with those monitoring arrangements.

European Working Time Directive (EWTD):

All posts and working patterns are under constant review in line with EWTD guidelines.

Educational Programme:

Neither the London Deanery nor the Royal College accredits this post for postgraduate training. However the postholder will be expected to attend and contribute to educational activities e.g. departmental meetings, pathology meetings, multidisciplinary meetings, journal clubs etc.

Appraisal:

All medical and dental staff are required to undertake appraisal.

Study Leave:

Study Leave will be granted at the discretion of the Clinical Lead.
Funding for CPD will be equivalent to that of the appropriate Training post.

Other:

The list of duties and responsibilities given above is not an exhaustive list and you may be asked to undertake other duties in line with the overall purpose and nature of the post as may be required from time to time.

This job description reflects core activities of a post at a particular time. The trust expects that all staff will recognise this and adopt a flexible approach to work.

All staff are expected to contribute to the smooth running of their clinical service as required; in particular, to comply with the policies and procedures, Standing Orders and Financial Regulations of the trust.

Terms and Conditions of Employment:

This post is exempt from the Rehabilitation of Offenders Act 1974 and this means that any criminal conviction must be made known at the time of application.

Additional Information:

The post holder is required to follow Trust policies and procedures which are regularly updated including:

Confidentiality / Data Protection / Freedom of Information

Post holders must maintain the confidentiality of information about patients, staff and other health service business in accordance with the Data Protection Act of 1998. Post holders must not, without prior permission, disclose any information regarding patients or staff. If any member of staff has communicated any such information to an unauthorised person, those staff will be liable to disciplinary action up to and including dismissal. Moreover, the Data Protection Act 1998 also renders an individual liable for prosecution in the event of unauthorised disclosure of information.

Following the Freedom of Information Act (FOI) 2005, post holders must apply the Trust's FOI procedure if they receive a written request for information.

Information Governance

All staff must comply with information governance requirements. These includes statutory responsibilities (such as compliance with the Data Protection Act), following national guidance (such as the NHS Confidentiality Code of Practice) and compliance with local policies and procedures (such as the Trust's Confidentiality policy). Staff are responsible for any personal information (belonging to staff or patients) that they access and must ensure it is stored, processed and forwarded in a secure and appropriate manner.

Equal Opportunities

Post holders must at all times fulfil their responsibilities with regard to the Trust's Equal Opportunities Policy and equality laws.

Health and Safety

All post holders have a responsibility, under the Health and Safety at Work Act (1974) and subsequently published regulations, to ensure that the Trust's health and safety policies and procedures are complied with to maintain a safe working environment for patients, visitors and employees.

Infection Control

All post holders have a personal obligation to act to reduce healthcare-associated infections (HCAs). They must attend mandatory training in Infection Control and be compliant with all measures required by the Trust to reduce HCAs. **All post holders must comply with Trust infection screening and immunisation policies** as well as be familiar with the Trust's Infection Control Policies, including those that apply to their duties, such as Hand Decontamination Policy, Personal Protective Equipment Policy, safe procedures for using aseptic techniques and safe disposal of sharps.

Flexible Working

As an organisation we are committed to developing our services in ways that best suit the needs of our patients. This means that some staff groups will increasingly be asked to work a more flexible shift pattern so that we can offer services in the evenings or at weekends.

Risk Management

All post holders have a responsibility to report risks such as clinical and non-clinical accidents or incidents promptly. They are expected to be familiar with the Trust's use of risk assessments to predict and control risk, as well as the incident reporting system for learning from mistakes and near misses in order to improve services. Post holders must also attend training identified by their manager, or stated by the Trust to be mandatory.

Safeguarding children and vulnerable adults

Post holders have a general responsibility for safeguarding children and vulnerable adults in the course of their daily duties and for ensuring that they are aware of the specific duties relating to their role.

Sustainability

It is the responsibility of all staff to minimise the Trust's environmental impact by recycling wherever possible, switching off lights, computers monitors and equipment when not in use, minimising water usage and reporting faults promptly.

Smoking Policy

The Trust is committed to providing a healthy and safe environment for staff, patients and visitors. Staff are therefore not permitted to smoke on Trust property or in Trust vehicles

Review of this Job Description

This job description is intended as an outline of the general areas of activity and will be amended in the light of the changing needs of the organisation. To be reviewed in conjunction with the post holder.

PERSON SPECIFICATION

	ESSENTIAL	DESIRABLE
Qualifications/ Training	<ul style="list-style-type: none"> • Full GMC Registration MRCS Basic Surgical Skills course 	Care of the Critically Ill Surgical Patient course. ATLS Completion of core surgical training
Clinical Experience	<ul style="list-style-type: none"> • Experience of General Surgery 	<ul style="list-style-type: none"> • Experience of transplant, urology, vascular and/or laparoscopic surgery
Knowledge and Skills	<ul style="list-style-type: none"> • Ability to work as an effective member of a multidisciplinary team 	
Research:		<ul style="list-style-type: none"> • An ability to initiative pursue and complete clinical or basic medical research
Teaching:	<ul style="list-style-type: none"> • Prior Teaching Experience 	<ul style="list-style-type: none"> • Certificate of medical education
Good Medical Practice:	<ul style="list-style-type: none"> • Evidence of understanding of and adherence to the principles of Good Medical and Surgical Practice set out by the GMC. Evidence of contribution to effective clinical audit and clinical risk management. 	