

## JOB DESCRIPTION

<b>Job title:</b>	<b>Children &amp; Young People's Continence Nurse -</b>
<b>Grade:</b>	5
<b>Directorate:</b>	<b>Children's &amp; Specialist Services</b>
<b>Division:</b>	<b>Children's &amp; Specialist Services</b>
<b>Service:</b>	<b>Children Young People's Continence</b>

### 1. Sussex Community NHS Trust's Values

At Sussex Community NHS Trust we believe in excellent care at the heart of the community. We encourage and expect all staff to actively promote and adhere to the Trust's values in every aspect of their work.

<b>Compassionate Care-</b>	Caring for people in ways we would want for our loved ones	<b>Achieving Ambitions-</b>	For our users, for our staff, for our teams, for our organisation
<b>Working Together -</b>	As a team forging strong links with our patients, the wider public and our health and care partners, so we can rise to the challenges we face together	<b>Delivering Excellence-</b>	Because our patients and partners deserve nothing less

## **2. Job Summary**

The post is a nursing role within Sussex Community Foundation Trust (SCFT) Children's Community Nursing, focused on the clinical and associated public health nursing of children, young people and families with continence needs.

To work as part of the Children & Young People's Continence Team (CYPCT), providing a service which delivers a high standard of specialist children's continence care to patients and their carers and those who work with children and young people with continence problems; through clinical practice, specialist knowledge, teaching, research and development.

As a Registered Nurse; they will promote the health and wellbeing of children and their families and ensure the provision of high quality, safe nursing care to children and families on the caseload. They will work closely with other health professionals within the Trust and across the health economy, as well as with statutory and third sector agencies.

The Children & Young People's Continence nurse is required to educate and clinically support staff to meet the needs of individual children acting as a practitioner within the community setting.

It is expected that post holders will complete the modules necessary to allow them to undertake the role of sign-off mentor for student nurses on pre and post registration programmes.

The post holder will protect, safeguard and promote the well-being of children in accordance with 'The Children Act' (1989 & 2004) and 'Working Together to Safeguard Children' (HM Gov 2013).

## **3. Communication and Working Relationships**

Communicate information effectively with an awareness and empathy regarding sensitive information which relates to the clinical care of children and young people with continence issues.

Develops effective working relationships with, colleagues and other agencies, reporting concerns or workload constraints to the Team Lead.

To write reports, and attend professional meetings and contribute to multi agency meetings, as required.

Provide support and supervision in the clinical setting to nursing students and other multi-discipline learners.

#### **4. Key Responsibilities**

Organises, plans and prioritises work according to service needs.

To take responsibility for the running of a nurse led clinic.

To develop a good working knowledge of the Trust's Continence Policy and provision of continence products.

To work within Sussex Child Protection procedures, reporting any concerns appropriately and undertaking statutory and additional training required for the role.

To maintain confidentiality of information, in line with the Data Protection Act 1998.

To write timely, contemporaneous records in line with NMC and Sussex Community Foundation Trust guidelines. Both paper and electronic records to remain updated regarding children's physical and emotional development and how this may impact on attaining continence.

Recognises own professional boundaries and develops awareness of roles and areas of expertise of other health professionals and agencies.

Undertakes training relevant to role.

To pay regard to Trust materials and equipment.

## 5. Main Tasks

To carry out initial assessments of children and young people and identify the child/young person's specific continence needs, developing and implementing detailed care plans reflecting interventions and case management, within the scope of your role.

Using evidence based practice, advice and support families to promote the continence of children, as appropriate, based on the assessment made.

To assess need and write individual care plans.

To review, evaluate and update individual Care Plans, seeking clinical advice from the wider team as appropriate.

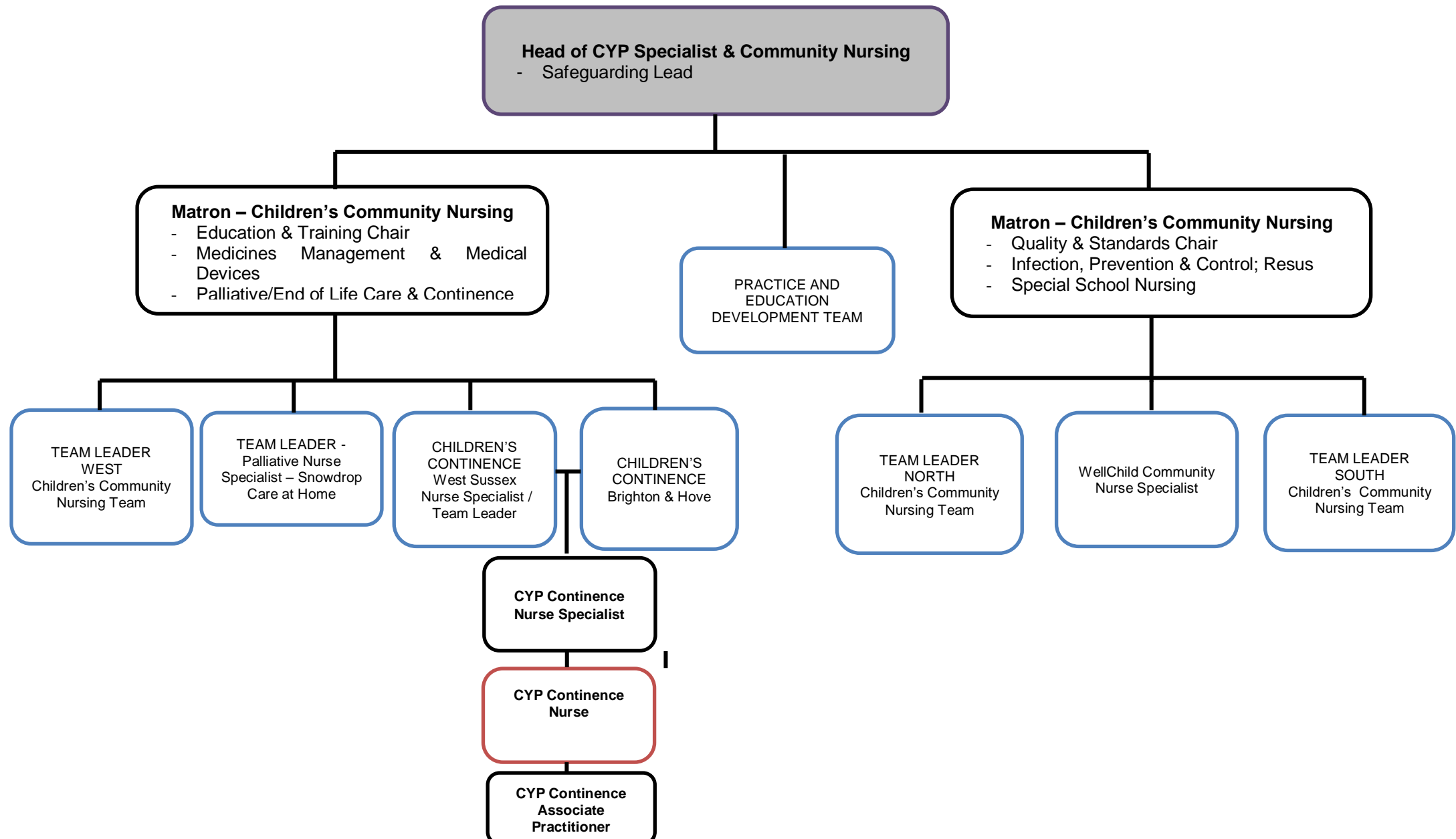
To work as part of a team with the Children & Young People's Continence specialist nurses, contributing to caseload distribution and workload allocation, taking a lead in enuresis; running nurse led clinics, responding promptly to enquiries; acting as a resource to agencies and services.

Develop knowledge of all aspects of continence care for children and young people.

Participate in audit with regard to service delivery and patient experience.

Assist Children & Young People's Continence Team with administrative work and activities as required to help ensure effective service provision.

## 6. Organisation Chart



**7. Flexibility**

- a) This job description is intended to provide a broad outline of the role. The postholder may be required to carry out other duties commensurate with their banding and competence.

**8. Policies and Procedures**

- a) The postholder is required to familiarise themselves with all Trust policies and procedures and to comply with these at all times.

**9. Confidentiality and Data Protection**

- a) The postholder must maintain the confidentiality of information about patients, staff and other health service business and meet the requirements of the Data Protection Act (1998) at all times.
- b) The postholder must comply with all Trust information and data protection policies at all times. The work of a NHS Trust is of a confidential nature and any information gained by the postholder in their role must not be communicated to other persons except where required in the recognised course of duty.

**10. Health and Safety**

- a) Employees must be aware of the responsibilities placed on them under the Health and Safety at Work Act (1974) and must follow these in full at all times, including ensuring that they act in line with all agreed procedures at all times in order to maintain a safe environment for patients, visitors and colleagues.

## **11. Equality and Diversity**

- a) Sussex Community NHS Trust is working towards equality and has policies relating to the equality of opportunity in employment and service delivery. All staff are expected to comply with these policies.

## **12. Use of Technology**

- a) The Trust is making increased use of computer technology. The majority of employees (both clinical and non-clinical) should expect to use automated information systems in their work in order to improve quality and co-ordination of services and to enable faster and more certain communication within the Trust. Necessary training will be provided.

## **13. No Smoking Policy**

- a) Sussex Community NHS Trust operates a no-smoking policy, in line with Government legislation. This applies to all staff, visitors and patients. It is a condition of employment for staff that they do not smoke whilst on duty or in uniform or anywhere on Trust premises. This includes electronic cigarettes.
- b) Whilst we do not discriminate against employing smokers, they are expected to adhere to this policy and all prospective employees should be aware of this.

## **14. Professional Registration**

- a) All employees who are required to be a member of a professional body are required to hold relevant registration and must comply with the standards and guidelines of their professional practice, education and conduct and must act at all times within the boundary of the code of conduct.

## 15. Infection Prevention and Control

- a) Infection Prevention and Control is everybody's responsibility. All staff, both clinical and non-clinical are required to adhere to the Trust's Infection Prevention and Control policy and make every effort to maintain high standards of infection prevention and control at all times thereby reducing the burden of Health Care Associated Infections.

## 16. Safeguarding Children, Young People and Vulnerable Adults

- a) Sussex Community NHS Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Rigorous recruitment checks are carried out and successful applicants may be required to undertake an Enhanced Disclosure via the Disclosure and Barring Service (DBS).

## 17. Quality

- a) Excellent care at the heart of the community is our Trust vision. To make sure our care meets this high standard all staff must ensure that the three themes of quality care are provided in every encounter they have with our patients. The three themes are safe care, effective care and patient-centred care.

Author	<i>Su Hollick, Matron. Children's Community Nursing.</i>
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