

JOB DESCRIPTION

| |
|--|
| Job Title: Macmillan Oncology Nurse Specialist (Rotation Post) |
| Base: BHT |
| Agenda for Change banding: Band 6 |
| Hours of Work: As per Advert |
| Details of Special Conditions: Cross Site working |
| Managerial Accountability & Professional Accountability: <ul style="list-style-type: none"> Macmillan Lead Cancer Nurse Macmillan Cancer Information and Wellbeing Lead |

| |
|--|
| MAIN PURPOSE OF THE POST |
| <p>The post holder will work with the Clinical Nurse Specialists and other senior nurses to deliver an excellent, patient focused service. The post holder will help to develop and provide specialist oncology nursing services within the cancer teams.</p> <p>The post holder will work as part of the existing Oncology Nursing Teams to give advice and implement patient care in an area which requires specific specialist clinical knowledge. Ability to work flexibly within different tumour site teams will be essential.</p> <p>This post holder will contribute to the development of clinical guidelines and the delivery of education programmes.</p> <p>The post holder will be expected to rotate between different specialist teams across the Trust on an agreed rotational basis as part of a 2 year fixed term programme.</p> |

| |
|--|
| RESPONSIBILITIES |
| <p>Clinical</p> <p>The post holder will:</p> <ol style="list-style-type: none"> 1. Perform comprehensive assessment of patient nursing needs, plan, implement and evaluate care delivery according to changing health care needs. 2. Collect, collate, evaluate and report information, maintaining accurate patient records. 3. Involve patients and carers/relatives in the planning and delivery of care. |

OUTSTANDING CARE

HEALTHY COMMUNITIES

AND A GREAT PLACE TO WORK

4. Monitor investigations results, initiating further assessment/review of treatment pathway as required.
5. Work collaboratively with other professionals and agencies to ensure patient needs are met, especially in relation to on-going care needs and discharge arrangements.
6. Establish and maintain effective communication with patients and carers/relatives, and professionals across health and social services.
7. Act at all times in accordance with the NMC Code of Conduct.
8. Be knowledgeable of the treatment regimens and side effects, adopting a problem solving approach in managing the potential complications of chemotherapy treatment.
9. Ensure safe and high standards of nursing care are maintained in accordance with hospital policies and procedures and national guidelines.
10. Receive and provide patients and their families with, sensitive and complex information, using developed empathy, reassurance and counselling skills.
11. Establish close liaison and communication with and between all disciplines involved in the care of patients and their families in order to facilitate a co-ordinated service in the hospital and to ensure an effective discharge into the community.
12. Facilitate and co-ordinate communication activities within the multi-disciplinary team.
13. Be responsible for effective communication with patients, relatives and other members of staff with particular reference to changes to treatment plan.
14. Attend department meetings as required in the absence Clinical Nurse Specialist.
15. To undertake holistic needs assessments to identify individual needs and help patients to support themselves as part of the recovery package.

Management and Leadership Responsibility

The post holder will:

1. Provide specialist, expert clinical knowledge to clinical colleagues, patients and carers/relatives.
2. Ensure the effective and efficient use of physical and financial resources; make recommendations regarding supplies and equipment.
3. Assist in the collection, collation of activity data and help to producing regular formal reports.

OUTSTANDING CARE

HEALTHY COMMUNITIES

AND A GREAT PLACE TO WORK

4. Actively support change and service development within the cancer nursing service.
5. Support the provision of information and support to staff in relation to oncology/haematology to promote best practice.
6. Make sure that people affected by cancer are aware that they are interacting with a Macmillan professional and know about the full range of resources and services available through Macmillan.

Education and Training:

1. To actively participate in the delivery of Preceptorship/ Mentorship programmes as appropriate providing shadowing opportunities for relevant staff.
2. To work, alongside the Clinical Nurse Specialist and the multidisciplinary team, to identify educational needs in relation to Oncology.
3. To support and contribute to specialist education and training for all grades and disciplines of staff, formally and informally in wards and work areas and assess the effectiveness of the teaching/ learning process.
4. To provide information/ education to patients and/ or carers with regard to cancer and its treatments, being able to inform and translate complex and difficult issues or treatment plans to promote understanding and compliance with treatment.
5. To review own professional development in line with NMC guidelines on Specialist Practice and Revalidation.
6. To be aware of own limitations and emotional effort needed and regularly attend clinical supervision.
7. Actively engage with Macmillan Cancer Support to contribute expertise and support the Macmillan Corporate Strategy.

Research/Audit/Clinical Governance

The post holder will:

1. To ensure appropriate data collection is in place to help in the production of appropriate reports and service activity analysis.
2. To promote user involvement. This includes patient experience surveys and contributing to the Trust's cancer user group.
3. To contribute to the provision of clinical audit programs that, evaluate the effectiveness of the Oncology cancer services.

OUTSTANDING CARE

HEALTHY COMMUNITIES

AND A GREAT PLACE TO WORK

4. To contribute to the application of research findings and evidence-based practice in the clinical environment in order to develop and improve clinical practice.
5. To work in collaboration with Teams and other specialist nurses within the Trust to help develop integrated care pathways, potential service developments, promoting flexibility amongst staff in order to meet the changing needs of the patients and the service.

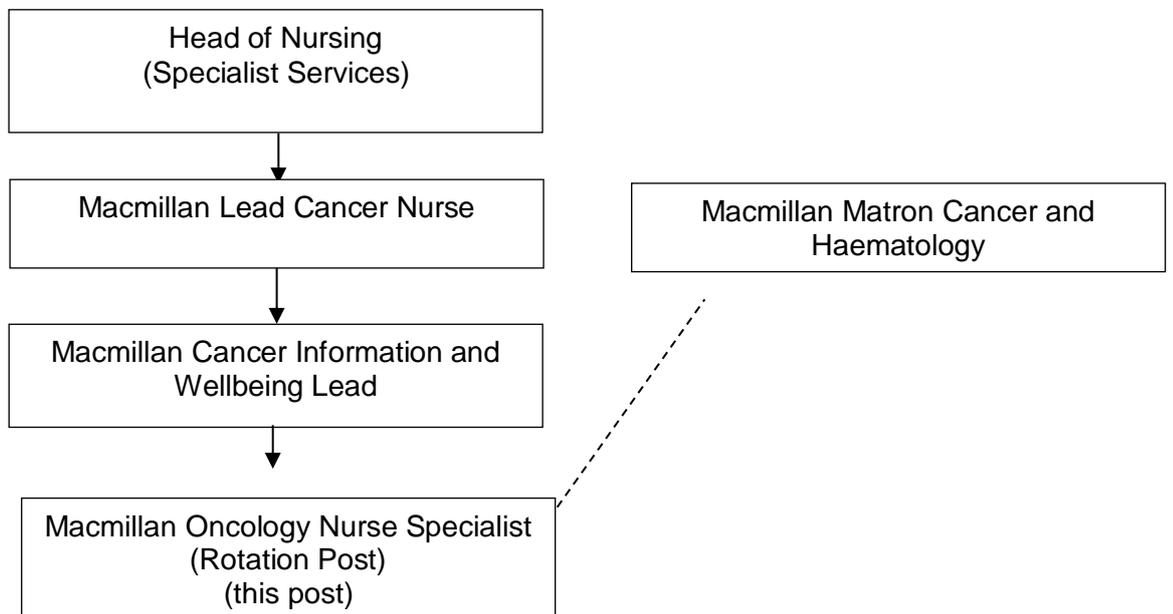
Commitment to the Service Standards and the 5 Patient Promises

To fully adopt and encompass the Trust’s 5 Patient Promises and Service Standards into daily working practices.

All new and existing staff are expected to fully subscribe to the 5 Patient Promises and the Service Standards. All staff are required to attend the mandatory training for Service Standards thereby ensuring that they will be able to meet the agreed core objectives set within the Trust’s appraisal system.

All staff will be expected to demonstrate the Service Standards in carrying out the duties of this post and to challenge any behaviour which contravenes the Standards.

ORGANISATION CHART



OUTSTANDING CARE

HEALTHY COMMUNITIES

AND A GREAT PLACE TO WORK

ADDITIONAL INFORMATION

Trust Values



Health and Safety at Work Act

The post holder is required to take responsible care for the health and safety of him/herself and other persons who may be affected by his/her acts or omissions at work. The post holder is also required to co-operate with Buckinghamshire Healthcare NHS Trust to ensure that statutory and departmental safety regulations are adhered to.

Confidentiality

The post holder has a responsibility to maintain confidentiality and ensure the principles of the Data Protection Act 2018 (DPA) and all applicable laws and regulations relating to Processing of Personal Data and privacy, including where applicable the guidance and codes of practice issued by the Information Commissioner are applied to patient, staff and Trust business/information.

Equal Opportunities

The Trust welcomes all persons without regard to age, ethnic, or national origin, gender or sexual orientation, religion, lifestyle, presenting illness, marital or parental status or disability. We aim to provide a non-judgemental service at all times.

Managing Risk: Maintaining skills and learning from problems

Reducing risk is everyone's responsibility. All staff in the Trust must attend training identified by their manager, or stated by the Trust to be mandatory. The Trust uses risk assessments to predict and control risk and the incident reporting system to learn from mistakes and near misses and so improve services for patients and staff. All staff are expected to become familiar with these systems and use them. The Trust has designated the prevention and control of infection as a core issue in the organisation's clinical governance, managing risk and patient safety programmes. In consequence, all employees are expected to:

- i) Follow consistently high standards of infection control practice, especially with reference to hand hygiene and aseptic techniques,
- ii) Be aware of all Trust infection control guidelines and procedures relevant to their work.

COVID-19 Vaccinations

OUTSTANDING CARE

HEALTHY COMMUNITIES

AND A GREAT PLACE TO WORK

The [Health and Social Care Act 2008 \(Regulated Activities\) \(Amendment\) \(Coronavirus\) Regulations 2021](#) that require all persons working or deployed in any CQC registered activity to be fully vaccinated against COVID-19, are being rescinded from 15 March 2022. If you are successful at interview, you will still be asked your vaccination or medical exemption status, as part of the pre-employment screening process undertaken by Occupational Health, but this will not impact your offer of employment.

Safeguarding of children and vulnerable adults

During your employment with the Trust, you have a responsibility to safeguard children and vulnerable adults. You are required to complete statutory and mandatory training and take appropriate action as set out in the Trust's policies and procedures.

Governance

Post holders will aim to ensure that areas of the trust under their responsibility comply with "Standards for Better Health" Core and Developmental Standards and bring deficiencies to the attention of their Director"

Information Management/ Data Quality

The post holder must ensure that Trust records are documented, secured, stored and disposed of appropriately and in accordance with the Data Protection Act 2018 (DPA) and all applicable laws and regulations relating to Processing of Personal Data and privacy, including where applicable the guidance and codes of practice issued by the Information Commissioner. In addition, information recorded must be fit for purpose - accurate, relevant, up to date and complete.

Freedom of Information

The post holder must be aware that any information held by the Trust in theory could be requested by the public, including emails and minutes of meetings. It is therefore essential that records are accurately recorded and maintained in accordance with the Trust's policies.

Travel to other sites

You may be required to travel to other Trust locations. Please complete travel expenses using the online system. Details of allowances can be obtained from the Human Resources Department.

Smoking statement

Smoking is not permitted in any premises or grounds managed, leased or owned by the Trust. Smoking is not permitted in Trust vehicles or in any vehicle parked on Trust premises.

General

The duties outlined above are not intended as a restrictive list and may be extended or altered to include other tasks that are commensurate with the grade. Should you have any queries or concerns relating to the contents of this letter, please contact the Recruitment team, Amersham Hospital, Whielden Street, Amersham, Bucks, HP7 0JD.

OUTSTANDING CARE

HEALTHY COMMUNITIES

AND A GREAT PLACE TO WORK