

PERSON SPECIFICATION

Assessment: A – Application Form, I – Interview, T – Test, P – Presentation, R – References,

Criteria	Essential or Desirable	Assessment
Experience and Knowledge <ul style="list-style-type: none"> • Demonstration of previous work experience paid or voluntary • Dealing with people • Customer Service and Customer focused awareness • To have an understanding of the role • To have an awareness- understanding of confidentiality • Basic computer skills e.g. able to use email • Awareness of COSHH • Previous experience of working in a hospital/care environment • Previous experience in the cleaning industry 	E E E E E D D D D	A,I,R
Qualification(s) and Professional Training <ul style="list-style-type: none"> • Good standard of general education • GCSE English and Maths A-D grades or equivalent qualifications 	E D	A
Skills and Abilities <ul style="list-style-type: none"> • Must be able to fulfil the physical requirements of the post to include: • Manual handling, kneeling, bending, crouching, lifting, repetitive movements moving trolleys, beds etc • Use a variety of equipment • Good written and verbal communication • Ability to understand the importance of confidentiality • Maintain confidentiality of information • Willingness to learn new skills and apply in workplace • Accuracy and attention to detail 	E E E E E E E E	A,I
Personal Qualities <ul style="list-style-type: none"> • Flexible attitude and ability to work as part of a team and on their own • Motivated and enthusiastic • Adaptable • Self-motivated • Punctual and reliable • Understanding of the importance/relevance of good basic hygiene • 	E E E E E E	I,R
Other <ul style="list-style-type: none"> • Flexibility to work the hours required of the post which may include 	E	I

<p>weekends and Bank Holidays</p> <ul style="list-style-type: none"> • Ability to work under pressure and to deadlines • Able to pass Occupational Health Clearance • Demonstrates commitment to role • Understands the purpose and structure of the apprenticeship scheme • Must be able to attend apprenticeship training days (this could include, be able to travel to college/ training provider location) • Adheres to dress code <p>DBS Check</p>	<p>E E E E E E</p>	
<p>Trust Values</p> <ul style="list-style-type: none">  Effective open communication  Excellence and safety in all that we do  Challenge but support  Expect respect and dignity  Local healthcare that inspires confidence 	<p>All Essential</p>	<p>All Interview</p>

C – Pre-employment checks, O - Other