

Job Description

JOB TITLE: Gastroenterology Nurse Practitioner

DIVISION: Surgery Division

GRADE: Band 7

REPORTS TO: Matron Gastroenterology

ACCOUNTABLE TO: Matron Gastroenterology

VALUES AND BEHAVIOURS



ABOUT NUH

Every day, our teams at Nottingham University Hospitals NHS Trust (NUH) make a difference. We save lives, we improve lives and we usher in new life. We are proud to play a central role in supporting the health and wellbeing of people in Nottingham, Nottinghamshire and our surrounding communities.

With more than 18,000 colleagues, we are the largest employer in Nottinghamshire and one of the biggest and busiest NHS Trusts in the country, serving more than 2.5m residents of Nottingham and Nottinghamshire and a further four million people across the East Midlands and beyond.

We provide a range of national and internationally renowned specialist services and we are at the forefront of new surgical procedures and research programmes.

We are home to the East Midlands Major Trauma Centre, the Nottingham Children's Hospital and in partnership with the University of Nottingham we host a Biomedical Research Centre carrying out vital research into hearing, digestive diseases, respiratory, musculoskeletal disease, mental health and imaging.

As a teaching hospital, we are instrumental in the education and training of doctors, nurses and other healthcare professionals. We are proud of our strong relationships with universities across the East Midlands, including the University of Nottingham, Nottingham Trent University and Loughborough University.

The last year has been challenging for our teams. Alongside our continued recovery from Covid, our maternity services are subject to an independent review and we must do more to improve our culture. We are more focused than ever on making sustained improvements across our services.

As one of the NHS Trusts identified in the New Hospital Programme, a programme of investment in NHS hospitals, we have extensive plans to improve our hospitals and the services we deliver for patients. As well as the redevelopment of the Queen's Medical Centre and City Hospital, plans for a new 70 bed NHS rehabilitation facility set to be built on the Stanford Hall Rehabilitation Estate near Loughborough, are currently going through the approvals process.

We have recently become home to the latest series of Channel 4's award-winning series 24 Hours in A&E, which takes a look inside one of the country's busiest emergency department at QMC and showcases the dedication, passion and skill of our teams.

This is an exciting time to join NUH and help support our future ambitions.

JOB SUMMARY

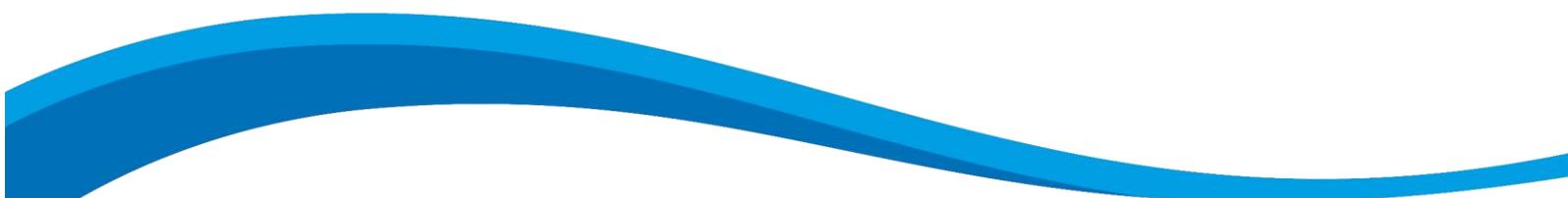
- Alongside the whole Nurse Practitioner Team, to lead a specialist nursing service, maintaining and developing a high quality service
- To take overall responsibility for the care of a caseload/list of patients requiring specialist nursing knowledge and care
- Gastroenterology Care Co-ordination:
 - Rapid review of 'Gastro TAG' patients in Trust assessment areas, and in-reach within ED
 - Generate and agree appropriate care pathway for patients in conjunction with the Gastroenterology on call Consultant
- Be a point of contact, and support co-ordination of the Surgery Division 'SDEC' area
- Follow up patients who are in Surgery outlier beds and ensure continuity of care. Be accessible and a point of contact for the ward teams for information, advice and support- to include provision of plans of care.
- Ensure plans of care made on reviews of acute Gastroenterology patients are followed through- including ordering investigations and reviewing results
- Once trained, carry out procedures such as Paracentesis and Replacement of Gastrostomy Tubes.

KEY JOB RESPONSIBILITIES

1. CLINICAL

- 1.1 Assess, diagnose and autonomously manage patients with undifferentiated and unstable symptoms using a range of assessment tools, clinical guidelines and approaches.
- 1.2 Liaise with the Gastroenterology teams in order to ascertain appropriate pathways of care.
- 1.3 Discharge and refer patients to other members of the clinical team as appropriate
- 1.4 Work autonomously to deliver specialist clinical care appropriate to the needs of the patient group and based on principles that are research based and which enhance the quality of patient care.
- 1.5 Be willing to be trained to provide Non-Medical Prescribing, Paracentesis, and Gastrostomy tube replacement.
- 1.6 Be a visible point of contact for patients, visitors, relatives and staff,
- 1.7 Ensure that patient records are regularly updated and changes indicated are implemented.
- 1.8 Organise meetings to discuss patient management as required. Develop and contribute to clinical guidelines and protocols.
- 1.9 Provide specialist support to clinical teams when dealing with the complex needs of different client groups and when imparting or receiving sensitive, complex or contentious information
- 1.10 Lead the identification and facilitation of clinical audits to promote clinical effectiveness as part of the Trust's/Directorate's Clinical Governance Framework
- 1.11 Identify and implement innovative ways of working within the speciality
- 1.12 Work at least 80% of time in Clinical Practice with an emphasis on delivery of a quality service to the patients
- 1.13 Support the Matron and Nursing team in developing nursing within the speciality

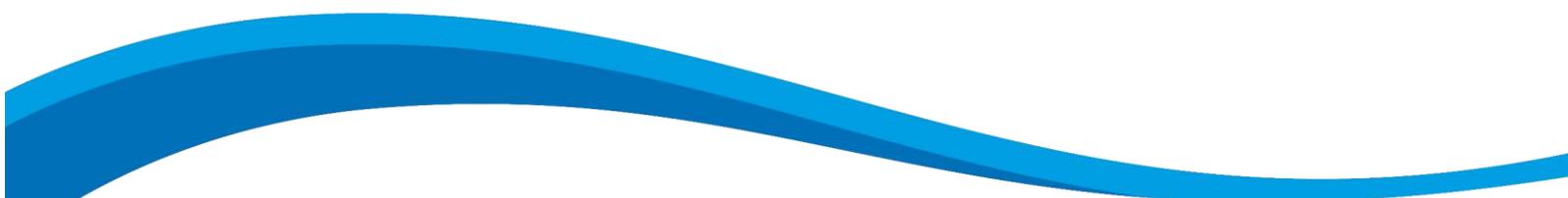
2. COMMUNICATION

- 2.1 Liaise closely with other health and social care professionals, in particular the Gastroenterology on call consultant, to ensure a coordinated approach and high quality care is provided for patients
 - 2.2 Convey and present specialist information, written or verbal, formally or informally, as appropriate. Report appropriate clinical information to senior staff members. Ensure that written documentation is kept in respect of all investigations and incidents.
 - 2.3 Establish professional relationships and maintain effective communication
 - 2.4 Link with other professional networks across the Trust and wider health community, in order to develop and exchange ideas for improving clinical care
 - 2.5 Convey complex and sensitive information in a comprehensive and empathetic manner
 - 2.6 Discuss all alternative treatment options and facilitate clinical management decisions
 - 2.7 Obtain informed consent for procedures as required, in accordance with the Trusts consent policy
 - 2.8 Provide ongoing liaison and support for patients across functional boundaries
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3 PROFESSIONAL LEADERSHIP

- 3.1 Provide a credible source of specialist knowledge and advice, taking an active role in the development of self and others
- 3.2 Review the performance of self and others, identifying development needs and taking active measures to meet those needs
- 3.3 Carry out formal and informal teaching to a range of health care professionals and in a range of subjects. Develop and deliver training programmes as requested and as appropriate
- 3.4 Create a positive learning environment within the clinical settings, to encourage and facilitate individual and shared learning and professional development
- 3.5 Participate where appropriate in the education of patients and general public
- 3.6 Maintain an awareness and understanding of relevant, up to date research studies within the clinical field
- 3.7 Critically analyse and evaluate research findings and apply these to clinical practice
- 3.8 Participate in research studies in conjunction with the speciality team
- 3.9 Lead practice developments, through specific research and audit projects
- 3.10 Collect and analyse information related to patient and carer satisfaction surveys and evaluate the service provided
- 3.11 Share and promote good practice through involvement with local groups, including presentations, publication and dissemination of role evaluation
- 3.12 Monitor and reflect on own performance, identifying and addressing own professional needs
- 3.13 Lead on clinical governance initiatives
- 3.14 Actively support the department in monitoring and improving quality through essence of care Benchmarking
- 3.15 Assist the Matron to investigate and answer to complaints.

4 PROFESSIONAL DEVELOPMENT

- 4.1 Lead on the development of team objectives
 - 4.2 Participate in the recruitment and selection of staff
 - 4.3 Be aware of the impact of service changes across the organisation
 - 4.4 Contribute to the implementation and monitoring of evidence based cost-effective care
 - 4.5 Comply with Health and Safety plus Infection Control policies and ensure that staff, patients and visitors are appropriately informed and advised. Maintain a clean and safe environment. Ensure equipment used and techniques employed by staff comply with Directorate Health and Safety policies
 - 4.6 Participate in managerial duties at Speciality level as required.
 - 4.7 Participate in objective setting and business planning for the directorate
 - 4.8 Implement change in response to clinical, organisational and national demands, in agreement with appropriate others in the unit. Support others to lead or participate in the management of change
 - 4.9 Respond to change initiatives in a positive manner
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GENERAL DUTIES

In addition to the key job responsibilities detailed in this job description all employees at Nottingham University Hospitals NHS Trust are expected to comply with the general duties detailed below:

Infection Control

To maintain a clean, safe environment, ensuring adherence to the Trust's standards of cleanliness, hygiene and infection control.

The post holder is accountable for minimising the risks of infections and for the implementation of the Code of Practice for the Prevention and Control of Healthcare Associated Infections as outlined in the Health Act 2006. This includes receiving assurance of risk and embedding evidence based practice into daily routines of all staff.

Safeguarding children, young people and vulnerable adults

Nottingham University Hospitals is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. All staff and volunteers are therefore expected to behave in such a way that supports this commitment.

Information Governance

All staff have an individual responsibility for creating accurate records of their work and for making entries into and managing all NHS records effectively in line with the Health Record Keeping Policy and other Health Records and Corporate Records Management policies and procedures in order to meet the Trust's legal, regulatory and accountability requirements.

Health and Safety

To take reasonable care to prevent injury to themselves or others who may be affected by their acts or omissions.

To co-operate fully in discharging the Trust policies and procedures with regard to health and safety matters.

To immediately report to their manager any shortcomings in health and safety procedures and practice.

To report any accidents or dangerous incidents to their immediate manager and safety representative as early as possible and submit a completed accident/incident form.

To use protective clothing and equipment where provided.

To have a personal duty of care in relation to equipment and resources

Whilst the aim of the Trust is to promote a co-operative and constructive view of health and safety concerns in the organisation, all staff must be aware that a wilful or irresponsible disregard for safety matters may give rise to disciplinary proceedings.

Governance

To actively participate in governance activities to ensure that the highest standards of care and business conduct are achieved.

Health and Wellbeing

Employees are expected to take all reasonable steps to look after both their physical health and mental health. To support employees to achieve this NUH offers a wide range of health and wellbeing activities and interventions. The full programme can be viewed at on the staff intranet.

Line managers are expected to encourage and support staff to look after their health and wellbeing, including the release of staff to attend health and wellbeing activities and interventions.

General Policies Procedures and Practices

To comply with all Trust policies, procedures and practices and to be responsible for keeping up to date with any changes to these.

WORKING CONDITIONS

The post holder must be able to:

- work within unpleasant clinical working conditions (for example exposure to body fluids)
- concentrate in an intense and sometimes noisy environment
- cope with potentially violent and threatening situations
- fulfil Trust health and safety policies and procedures when performing risk associated procedures including dealing with hazardous substances

Mental Effort

Daily multi-tasking in order to meet deadlines and deal with unpredictable work patterns.

Emotional Effort

Occasional exposure to patients with emotional and psychological problems.

JOB REVISION

This job description should be regarded as a guide to the duties required and is not definitive or restrictive in any way. The duties of the post may be varied from time to time in response to changing circumstances. This job description does not form part of the contract of employment.

Service Review

A strategic review of all Trust services is taking place, as a result of which some services, or parts of some services, may transfer from one campus to the other. This will be decided in accordance with the most appropriate way to provide the best healthcare for patients in the future and all staff will be fully consulted on about the impact of any such decisions.

Job description reviewed by: Gastroenterology Matron

Date: 16.11.18

