

## Job Description

| Job Information             |  |
|-----------------------------|--|
| <b>Job Title:</b>           | <b>Lead Pharmacist – Trauma and Orthopaedic Surgery</b>  |
| <b>Directorate/Service:</b> | Pharmacy   |
| <b>AfC Band:</b>            | Band 8A  |
| <b>Responsible to:</b>      | Clinical Pharmacy Services Manager   |
| <b>Accountable to:</b>      | Chief Pharmacist   |
| <b>Base Location:</b>       | Southport District General Hospital or Ormskirk District General Hospital  |
| <b>Key Relationships:</b>   | Consultant orthopaedic surgeons, specialist nurses within the orthopaedic surgical directorate, pre-op clinic, Theatre staff |
| <b>Job Code:</b>            | JM787  |

| Job Summary   |
|---|
| <p>To assist in providing and maintaining a safe and efficient pharmaceutical service to hospital wards and departments in accordance with Trust policies.</p> <p>The post holder will work with the Clinical Services Manager and other senior members of staff to develop clinical and other services within the Trust.</p> <p>The post holder will provide a specialist Clinical Pharmacy service to designated wards and the Orthopaedic Surgical Directorate. The post holder will also have, or work towards, a prescribing role within the orthopaedic directorate and/or pre-op clinics.</p> <p>The post holder will manage the Pharmacy Service to the Orthopaedic Surgical Directorate and pre-op clinics within Southport and Ormskirk NHS Trust. This includes reviewing current practices, procedures and policies in line with professional and government guidelines, audit of the service provided to patients and planning, implementing and developing services as necessary.</p> <p>The post holder will assist the Clinical Pharmacy Services Manager in providing clinical training and supervision of other departmental staff.</p> |

| Dimension & Context of the role  |
|--|
| <p>The postholder will work with the clinical specialist pharmacists and clinical services manager and other senior members of staff to develop clinical and other services within the Trust, including Medicines to Go.</p> <p>The postholder will provide a clinical pharmacy service to designated wards.</p> |

| Key Responsibilities  |
|---|
| <p><b>Clinical and Professional Responsibilities</b></p> <ol style="list-style-type: none"> <li>1. Provide a clinical pharmacy service to designated orthopaedic surgical wards and pre-op clinics and develop a specialist practice base in trauma and orthopaedics. This will include: <ul style="list-style-type: none"> <li>• Undertaking medicines reconciliation on admission including the contacting of GP surgeries/specialist clinics where necessary</li> <li>• Review of patients' medication to ensure safe and effective use, and seek resolution of any medication related issues</li> <li>• Prescribing of patients' regular medication on admission and other appropriate drug treatments according to clinical pathways within the orthopaedic directorate.</li> <li>• Initiation of monitoring where deemed necessary</li> <li>• Review and update of care plans depending on response, results of investigations and adverse effects</li> </ul> </li> </ol> |

- Therapeutic drug monitoring for specific drugs
  - Educate patients about their drug therapy
2. Develop evidence-based treatment protocols in trauma and orthopaedic surgery for use within the Directorate or across the Trust where appropriate
  3. Facilitate implementation of local and national guidelines where appropriate
  4. To work with the Clinical Pharmacy Services Manager and other senior members of staff to develop Pharmacy Services to the orthopaedic directorate as appropriate
  5. Attend clinical ward rounds, clinical and multidisciplinary meetings relevant to orthopaedic surgery as appropriate including orthopaedic surgical audit meetings
  6. Undertaking and supervising audit and research projects in clinical pharmacy practice or in trauma and orthopaedic surgery as appropriate
  7. To assist the Clinical Pharmacy Services Manager with information regarding intervention monitoring by regularly recording clinical interventions and activities
  8. Representing the Department and the Trust in regional and other clinical pharmacy forums and meetings, particularly with respect to orthopaedic surgery
  9. In liaison with the senior technicians for procurement/computer services, provide and interpret monthly drug-use information for the orthopaedic surgical directorate and prioritise areas for action to contain unexplained spending. Liaise with Finance, Clinical Directors and Clinical Service Managers to address any financial concerns
  10. Develop evidence-based treatment protocols, guidelines and care pathways within orthopaedic surgery
  11. Responsible for drug administration protocols within trauma and orthopaedic surgery directorate
  12. Evaluate new drugs within orthopaedic surgery and advise Formulary Pharmacist and Drugs and Therapeutics Committee on such matters
  13. Provide highly specialist pharmaceutical information to medical, nursing staff and patients in Surgery and to General Practitioners and other staff within the Trust where appropriate
  14. Act as an independent prescriber in orthopaedic surgery or other clinical areas as requested by the Clinical Pharmacy Services Manager. This should be in line with the Trust Policy for Non-Medical Prescribing

### **Administrative Responsibilities**

1. Documentation of patient Medicines Reconciliation as per Trust Policy.
2. Review of ward/department expenditure as allocated.
3. Record regularly clinical interventions and activities in line with departmental policy.

### **Teaching and Training Responsibilities**

1. Provide clinical training for other Pharmacists, Pre-Registration Pharmacists, Undergraduate Students and Technicians
2. Provide technical and clinical support to other Pharmacists as appropriate within their area of practice
3. Responsible for the personal development of Junior Pharmacists and Pre-Registration Pharmacists as appropriate. Undertake individual developmental review sessions for designated Junior Pharmacists
4. Either tutor a Pharmacist on the Diploma in Clinical Pharmacy or act as a tutor to a Trainee Pharmacist,

marking work, appraising and supervising work and at ward level

5. Actively participate and contribute to in-house clinical meetings
6. Training of staff from other disciplines e.g. Medical, Nursing staff, allied health professionals on drug issues
7. Participate in CPD/Revalidation as per Department Policy and National guidelines from The General Pharmaceutical Council and maintain portfolio of evidence of CPD

#### **Audit/Research**

1. To participate in clinical audit and practice research within the department.

#### **Managerial**

1. Line manage designated junior pharmacist.
2. Supervise junior Pharmacists, trainee pharmacists and undergraduate students.
3. Act as tutor for pharmacists on LJMU Diploma in Clinical Pharmacy.

#### **Other**

1. Provide professional and legal clinical supervision in the dispensary as allocated.
2. Liaise with senior management to ensure agreed safe systems of work are followed that comply with current recommendations or instructions that may be issued from time to time by the Department of Health and Medicines Inspectorate
3. Participate as necessary in the provision of emergency services outside normal working hours, weekend rota and Pharmacy late-night rota

#### **General**

1. To observe the provisions of and adhere to all Trust policies and procedures.
2. To actively participate in the annual performance review to identify personal development needs.
3. To attend Trust Statutory and Mandatory training sessions as required and any other training courses relevant to the post.
4. To fully comply with the relevant sections of the Health and Safety at Work Act. They must also understand and implement Mersey and West Lancashire Hospitals NHS Hospitals Trust "Statement of Policy on Health and Safety at Work" and the Trust corporate "Health and Safety Policies and Procedures". You are required to follow all applicable rules and procedures relating to Health and Safety at Work and to take all responsible precautions to avoid actions.
5. To be aware of the confidential aspects of the post. To keep up to date with the requirements of information governance; undertake mandatory training and follow Trust policies and procedures to ensure that trust information is dealt with legally, securely, efficiently and effectively. Breaches of confidentiality will result in disciplinary action that may involve dismissal. You must maintain the confidentiality of information about service user staff and organisational business in accordance with the General Data Protection Regulation 2018 (GDPR) and Caldicott principles.
6. The post holder should also be aware that, regardless of any action taken by the employing authority, breaches of confidentiality could result in civil action for damages.
7. All staff will be treated with respect by management, colleagues, patients and visitors and equally staff will treat management, colleagues, patients and visitors with the same level of respect. Staff will be supported to challenge any discriminatory behaviour that may be based on differences in race, disability, language,

culture, religion, sexuality, age, and gender or employment status.

8. You will be expected to undertake the Trusts' commitment to safeguarding and promoting the welfare of children, young people and vulnerable adults.
9. To ensure that when creating, managing and sharing information records it is done in an appropriate way, subject to statutory requirements and agreed security and confidentiality policies, procedures and guidelines. All employees are responsible for implementing and maintaining data quality, ensuring that records are legible and attributable and that the record keeping is contemporaneous.
10. In accordance with the Health and Social Care Act 2008, the post holder will actively participate in the prevention and control of infection within the capacity of their role. The Act requires the post holder to attend infection prevention and control training on induction and at regular updates and to take responsibility for the practical application of the training in the course of their work. Infection prevention and control must be included in any personal development plan and/or appraisal.
11. To adhere to relevant Code of Practice of Professional body (if appropriate)
12. The post holder must be flexible in the duties performed and it is expected that similar duties, not specifically listed above, will be carried out as required and may be cross site.
13. The duties contained in this job description are not intended to be exhaustive. The duties and responsibilities of this post are likely to evolve in line with the Trust's continued organisational development.
14. To adhere to the NHS Constitution and its principles and values. You must be aware of your Duty of Candour which means that you must be open and honest during your employment and if you see something wrong, you must raise it. You must read the NHS Constitution in full and can download this from the Trusts intranet site or the [www.gov.uk](http://www.gov.uk) website. Hard copies are available from the HR Department on request.
15. The Trust is a non-smoking site. Failure to follow this rule could lead to disciplinary action.

Job description and person specification created by Pharmacy Clinical Services Manager, March 2024

ORGANISATIONALCHART/LIST

