

Person Specification

Job Title: Discharge Facilitator

Accountable to: Ward Lead

Criteria	Essential Criteria	Desirable Criteria
Qualifications	<ul style="list-style-type: none"> NVQ level 3: health / social care management or equivalent Care Certificate 	<ul style="list-style-type: none"> Laryngectomy/Tracheostomy care training Enteral feed training
Experience	<ul style="list-style-type: none"> Experience of working in a hospital setting Understanding of complex discharge planning Experience of supporting service users specialised care needs to enable informed decision making 	<ul style="list-style-type: none"> Previous experience of working with patients requiring CHC and Social Services involvement. Experience of working within a functioning MDT Evidence of teaching skills Airway training + competencies
Technical Skills Competencies	<ul style="list-style-type: none"> Assessment, planning and organisational skills Ability to progress plans for discharge with internal / external agencies and family members Ability to write care assessments for routine packages of care i.e. Reablement Use of IT including Windows, Word, Excel, Powerpoint, 	<ul style="list-style-type: none"> Use of IT clinical systems ie: Health of the ward, e-Camis ENA, EPR

Knowledge	<ul style="list-style-type: none"> • Knowledge of head and neck patients and their complex needs • Understanding of assessing and problem-solving issues related to discharge planning • Understanding of multidisciplinary assessment and treatment of head and neck patients 	<ul style="list-style-type: none"> • Understanding of airway management- laryngectomy and tracheostomy care. • Enteral feed knowledge
Other requirements specific to the role	<ul style="list-style-type: none"> • Self-motivated • Effective time management • Ability to work under pressure • Able to prioritise own caseload • Flexibility to respond to urgent requests, changes to plans etc. 	
Personal Attributes	<ul style="list-style-type: none"> • Effective Communication Skills • Problem-solving skills • Team working qualities including understanding the needs of other professions. • Willing to be flexible to meet the needs of the service. • Sense of humour 	
Language requirement	Able to speak English as necessary to undertake the role	