

## **JOB DESCRIPTION**

**Job Title:** Mammographer / Senior Radiographer  
**Band:** Band 6  
**Department:** Radiology  
**Responsible to:** Superintendent Radiographer - Mammography  
**Accountable to:** Clinical Director and Head of Radiology



### **JOB PURPOSE**

To work at an advanced level of practice, providing a high quality specialist diagnostic service to both breast symptomatic and screening services

### **MAIN DUTIES AND RESPONSIBILITIES**

1. To ensure the highest professional occupational standards are maintained at all times using a level of specialised knowledge in line with local, regional and national guidelines where appropriate.
2. To support the Breast Screening programme.
3. To participate in the Breast Screening Quality Assurance Program (QA) ensuring high standards of imaging and patient care.
4. To act as a practitioner under agreed protocols, and operator under the Trusts IR(ME)R 2017 procedures, and to undertake mammography examinations and procedures as per the departments Technique Protocols. Mammographers will act as a “referrer” under the IR(ME)R procedures when ladies over the adopted age limit for screening referrals self-refer for mammograms.
5. To analyse, and draw valid conclusions from clinical information and demonstrate the application of knowledge into practice.

6. To ensure that high professional occupational standards are maintained at all times through continuing professional development.
7. To support “one-stop” clinics which support the two week cancer wait targets, or other NHS initiatives.
8. To possess excellent communication and counselling skills. To regularly interact with patients and relatives in extremely upsetting situations. To accurately impart distressing information sensitive to the patient’s needs, discuss complicated issues in a clear and empathetic way, provide appropriate reassurance and gain co-operation with necessary diagnostic procedures. This may at times be unwelcome or difficult to accept for patients.
9. To take an active role in audit and clinical governance activities, as directed by the General Manager or Consultants from other Care Groups, where applicable.
10. To maintain patient’s dignity and confidentiality, whilst frequently undertaking examinations of an intimate nature, where there is an occasional risk of exposure to blood or bodily fluids
11. To promote the professional image of staff within the medical imaging Medical Imaging Service, and to participate in the on-going training of Radiographers studying for their Post Graduate Mammography qualification.

**Additional Duties:**

12. To deal effectively with unpredictable patient demands.
13. To be aware of associated problems with RSI and WRULD, due to the high level of dexterity and co-ordination involved within the heavy workload.
14. To provide advice on the appropriateness of imaging requests in line with RCR guidelines and IR(ME)R technique protocols and to make the decision to reject requests which do not meet these guidelines.
15. To be fully competent with the operation of all additional equipment within the department such as suction and oxygen
16. To input patient data as required onto VDU screens.
17. To collate and analyse statistical information from the Radiology Information system the Breast Screening IT and/or Jasmine database for clinical audit or governance activities.
18. To undertake first-line complaints handling.
19. To provide advice for appointment classification and timing if required.
20. To provide telephone advice to patients worried about their future appointments for screening or symptomatic referrals.
21. To contribute to the key service objectives of maximising the benefits of the Medical Imaging Service.
22. To operate in a clinical environment, with exposure to human body fluids, blood and pathology specimens on a frequent basis.
23. To monitor workload and to plan and prioritise to ensure Department and Trust targets are met.
24. To maintain a high standard of appearance and hygiene, this conforms to that expected of a professional.

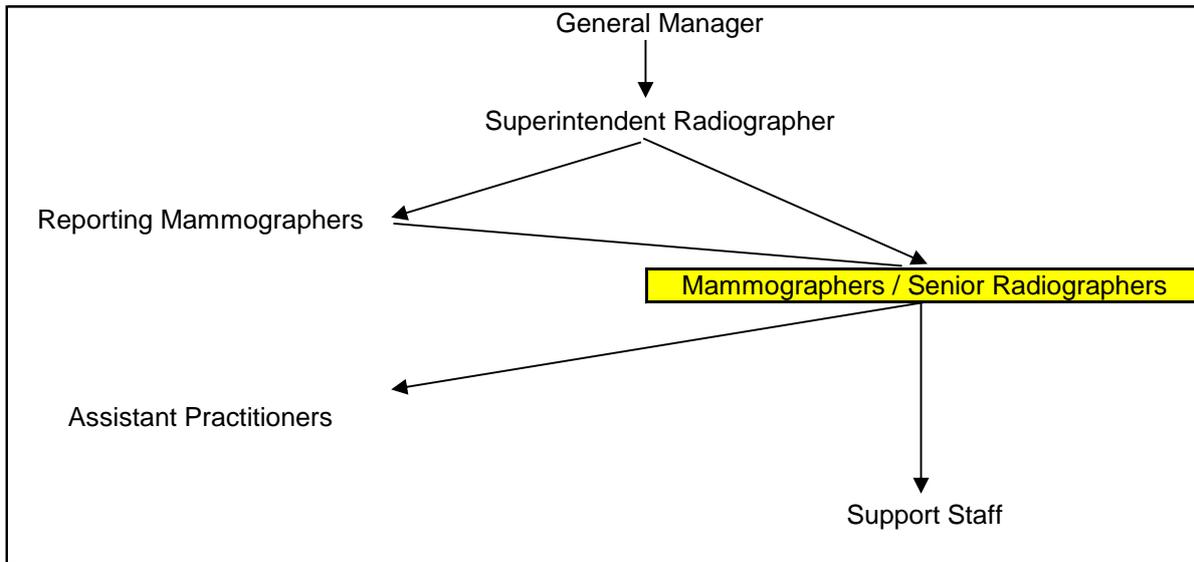
25. To ensure that high standards are maintained at all times, the best interests of the patient being paramount
26. To be available to support colleagues in their interactions with staff, patients, and visitors, in situations requiring complex or contentious communications.
27. To participate in the training of Assistant Practitioners and to give day to day immediate supervision, mentorship and support as required.
28. To maintain and audit those skills relevant to their extended role.
29. To acquire adequate IT skills to document procedures and protocols where necessary.
30. To maintain high standards of patient care and comfort, including support of patients when undergoing biopsies, helping with changing, and hygiene needs.
31. To comply with manual handling guidelines and risk assessments when moving or assisting patients. To assist in the documentation of risk assessments and risk issues identified within the department.
32. To read and comply with all the Trust and Care Group policies including Health & Safety regulations, Risk Assessments, IR(ME)R 2017 procedures and the Ionising Radiation Regulations 2017
33. To undertake Mandatory Training in fire safety and basic life support as and when required.
34. Communicate highly complex information regarding diagnosis/treatment directly with Clinicians and patients.
35. To independently prioritise patients, and organise workload from a variety of referral pathways to meet the needs of the service.
36. Provide opinion/advice and contribute to the development of the Breast Imaging Department.
37. Participate in, and undertake research / audit / CPD.
38. To undertake additional responsibilities as deemed appropriate by the General Manager.

## **SCOPE AND RANGE**

To work at an advanced level within the mammography team across 3 hospital sites, undertaking mammographic examinations in-line with the departments technique protocols and national guidance.

Act as mentor to junior members of team.

**ORGANISATIONAL STRUCTURE**



## APPENDIX 1 - SPECIFIC TERMS

- All staff and volunteers working within the trust have a duty to be aware of their own and the organisation's roles and responsibilities for safeguarding and protecting children and young people, and vulnerable adults. You must be competent to recognise abuse, respond appropriately and contribute to the processes for safeguarding, accessing training and supervision as appropriate to your role. The prevention and control of infection is an integral part of the role of all health care personnel. Staff members, in conjunction with all relevant professionals will contribute to the prevention and control of infection through standard infection control practices and compliance with the Trust's infection control policies in order to ensure the highest quality of care to patients. If your normal duties are directly or indirectly concerned with patient care you must ensure you receive sufficient training, information and supervision on the measures required to prevent and control risks of infection.
- You must be aware of and adhere to Health and Safety legislation, policies and procedures, to ensure your own safety and that of colleagues, patients, visitors and any other person who may be affected by your actions at work. You are reminded of your duty under the Health & Safety at Work Act 1974 to take reasonable care to avoid injury to yourself and others; to officially report all incidents, accidents and hazards using the Critical Incident Reporting Procedure; to use safety equipment provided for your protection at all times and to co-operate with management in meeting statutory requirements.
- Maintaining confidentiality of information related to individual patients or members of staff is a very important aspect of your work within the Trust. Failure to maintain confidentiality of such information may constitute a serious disciplinary offence. Staff should also bear in mind the importance of sharing essential information with carers and others, with the consent of each patient. There will also be circumstances where critical risk information will need to be shared with partner agencies, subject to guidance and advice available from your manager. You should remember that your duty, to respect the confidentiality of the information to which you have access in the course of your employment with the Trust, continues even when you are no longer an employee.
- This job description is not intended to be a complete list of duties and responsibilities, but indicates the main ones attached to the post. It may be amended at a future time after discussion to take account of changing patterns of service and management.