

Easy read NHS Jobs application form

	<p>If you need any help filling in this application form, please phone our Recruitment team on 01273 242227, or email sc-tr.recruitment@nhs.net.</p>
	<p>You can fill in this application form on your computer, or you can print it out and fill it in using a black pen.</p>
	<p>What job are you applying for?</p> <p>What is the reference number on NHS Jobs?</p> <p>150-</p>



Your details

	What is your full name?
	What is your home address?
	What is your home telephone number?
	What is your mobile telephone number?
	What is your email address?



	<p>What is the best way to contact you?</p> <p><input type="checkbox"/> Post</p> <p><input type="checkbox"/> Email</p> <p><input type="checkbox"/> Home telephone</p> <p><input type="checkbox"/> Mobile telephone</p>
	<p>Are you aged 16 or over?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
	<p>Are you allowed to work in the UK?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
	<p>Do you have a National Insurance number?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
	<p>If you answered Yes, please enter your National Insurance number here:</p>



Your work

	<p>Do you have a job?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
	<p>If you answered Yes, when did you start your job?</p>
	<p>Is your work paid or unpaid?</p>
	<p>What is your job title?</p>
	<p>Please tell us what you do at work:</p>

Your previous work

You do not need to fill out these two pages if you have not worked before.

 <p>Workplace</p> 	<p>Where did you work before your current job?</p> <p>What was your job title?</p>
	<p>Please tell us what you did at work:</p>
	<p>When did you start the job?</p> <p>When did it end?</p>



Where did you work before your last two jobs?



What was your job title?



Please tell us what you did at work:



When did you start the job?

When did it end?

References

- Please give details of two referees
- A referee is someone who knows you well but is not a family member or friend
- One of the referees should be your current or most recent employer

First referee

	What is your referee's name?
	What is their job title?
	What is their address?
	What is their phone number?



What is their email address?



How do they know you?

Second referee



What is your referee's name?



What is their job title?



What is their address?



What is their phone number?



What is their email address?



How do they know you?

Education



What schools, colleges or universities have you been to? Please list them here:



When did you leave school, college or university?



Please list the training courses that you have completed:

Supporting statement



Please tell us what you are good at that would help you do this job. This can include things you have learnt at work, in education, at home, and with your friends.

The Disability Confident scheme



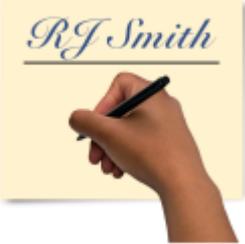
We are a Disability Confident Employer, which means that we make sure that disabled applicants who have the knowledge and skills listed in the job description and person specification are offered an interview.

Help with an interview

An illustration depicting an interview process. The top part shows four people sitting around a table in a meeting. The bottom part shows a person in a wheelchair sitting at a desk. To their left is a speech bubble that says "I need ...". To their right is a clock icon and a document icon labeled "easy read".	<p>If you are invited to an interview, is there anything that we could do to help you? This could include things like bringing someone with you to support you, getting the interview questions before the interview, and being given extra time to complete tests.</p>
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Your signature, and today's date

	<p>Please sign and date this form to let us know that everything you have written or typed is true.</p> <p>If you are filling this form in on your computer, you can just type your name.</p>
	<p>Your signature:</p>
	<p>Today's date:</p>

Sending us your form

	<p>Please send your completed form to us by email or post.</p> <p>Email address: sc-tr.recruitment@nhs.net</p> <p>Post address: Recruitment team, Glynde Building, Brighton General Hospital. BN2 3EW</p>
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Monitoring information



These pages will be separated from the rest of your application form. They are not used to decide who will be invited to interviews, and will not be seen by anybody who interviews you.

We ask the following questions to make sure that everyone gets treated fairly, and is not treated differently because of their age, disability, gender reassignment status, marriage or civil partnership status, pregnancy or maternity, race, religion or belief, sex or sexual orientation.

A calendar for June 1972 with a baby wrapped in a blanket. The calendar shows the days of the week (M T W T F S) and the dates (1-31). The date 10 is circled in red.	<p>What is your date of birth?</p>
Silhouettes of a male and female figure, and a photo of a man thinking. The male silhouette is labeled 'M' and the female silhouette is labeled 'F'. Below them is a photo of a man in a blue jacket looking thoughtful.	<p>What is your gender?</p> <p>Are you...</p> <p><input type="checkbox"/> Male</p> <p><input type="checkbox"/> Female</p> <p><input type="checkbox"/> Prefer not to say</p>

	<p>What is your marital status?</p> <p>Are you...</p> <p><input type="checkbox"/> Married</p> <p><input type="checkbox"/> Single</p> <p><input type="checkbox"/> Civil partnership</p> <p><input type="checkbox"/> Legally separated</p> <p><input type="checkbox"/> Divorced</p> <p><input type="checkbox"/> Widowed</p> <p><input type="checkbox"/> Prefer not to say</p>
	<p>What is your sexual orientation? (this is about who you are attracted to)</p> <p><input type="checkbox"/> Bisexual (both sexes)</p> <p><input type="checkbox"/> Heterosexual (other sex)</p> <p><input type="checkbox"/> Lesbian woman</p> <p><input type="checkbox"/> Gay man</p> <p><input type="checkbox"/> Prefer not to say</p>





What is your ethnic background?

Asian or Asian British:

- Bangladeshi
- Indian
- Pakistani
- Any other Asian background

Black or Black British:

- African
- Caribbean
- Any other black background

Mixed:

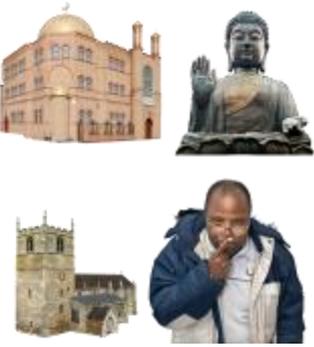
- White and Asian
- White and Black African
- White and Black Caribbean
- Any other mixed background

White:

- British
- Irish
- Any other white background

Other ethnic group:

- Chinese
- Any other ethnic group
- Prefer not to say

	<p>Do you consider yourself to have any religion?</p> <p><input type="checkbox"/> Atheism (don't believe in a god or gods)</p> <p><input type="checkbox"/> Buddhism</p> <p><input type="checkbox"/> Christianity</p> <p><input type="checkbox"/> Hinduism</p> <p><input type="checkbox"/> Islam</p> <p><input type="checkbox"/> Jainism</p> <p><input type="checkbox"/> Judaism</p> <p><input type="checkbox"/> Sikhism</p> <p><input type="checkbox"/> Other</p> <p><input type="checkbox"/> Prefer not to say</p>
	<p>Do you consider yourself to have a disability?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Prefer not to say</p>
	<p>If you answered Yes, please tell us the type of disability you have:</p> <p><input type="checkbox"/> Physical impairment</p> <p><input type="checkbox"/> Learning disability/difficulty</p> <p><input type="checkbox"/> Sensory impairment</p>



	<input type="checkbox"/> Long-standing illness <input type="checkbox"/> Mental health condition <input type="checkbox"/> Other
	<p>We have a guaranteed interview scheme, which means all disabled applicants who have the skills that we ask for in the job description and person specification are offered an interview.</p> <p>If you have a disability, would you like your application to be included in this scheme?</p> <input type="checkbox"/> Yes <input type="checkbox"/> No
	<p>Does anyone in your family work for us at Sussex Community NHS Foundation Trust?</p> <input type="checkbox"/> Yes <input type="checkbox"/> No
	<p>If you answered yes, please tell us who they are, and how you are related to them:</p>



Safeguarding



This section is about making sure that you and the people you work with are safe, and will only be checked by people who need to see it to help with your recruitment. Any information you share is confidential.

If you're not sure how to answer the question below you can contact our Recruitment team to talk about it by calling 01273 242227, or emailing sc-tr.recruitment@nhs.net.

You can still apply for the job if you have a criminal record.

	<p>Have you ever been in trouble with the police, and if so is it still on your criminal record? This includes being found guilty of a crime, or getting a caution, a reprimand or a final warning.</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
	<p>If you answered Yes, you can tell us about it here, or you can tell us more about it later:</p>

